

# Terms & Conditions

## Workshops

- o Your booking is only confirmed once a completed (website) booking form and full payment has been received.
- o Any cancellations of Workshop places made at least 14 days before the event takes place will be subject to a £10 fee to cover cut fabric and administration. The remainder of your payment will be refunded.
- o Any cancellations of Workshop places made within 14 days of the event taking place will forfeit the full fee, unless you can be accommodated on an alternative workshop.
- o All cancellations should be made in writing (this includes email).
- o Should the event be cancelled due to reasons beyond the control of the Emma May Stitching, either another date will be arranged or a full refund will be given.

## Individual Tuition

- o Your booking is only confirmed once a completed booking form and 50% of the lesson fee has been received.
- o Any cancellation of Individual Tuition sessions made at least 14 days before the scheduled lesson will be subject to a £10 fee to cover administration and studio hire charges. The remainder of your payment will be refunded.
- o Any cancellation of Individual Tuition sessions made within 14 days of the event taking place will forfeit the 50% fee, unless you can be accommodated on an alternative date, in which case a £10 fee to cover administration and studio hire charges will still apply.
- o All cancellations should be made in writing (this includes email).
- o Should the session be cancelled due to reasons beyond the control of the Emma May Stitching, either another date will be arranged or a full refund will be given.

By booking an event with Emma May Stitching you are agreeing to all of the above terms.

